

## COURT RULES AND REGULATIONS

### 1. WHO CAN PLAY

- (a) Only members **in good standing**, who have paid their fees in full, and under the following conditions can play:
- **Full year** members (May 1 to April 30) and **summer** members (May 1 to September 30) have full access to booking outdoor clay courts and indoor courts in the bubble.
  - **Winter** members (October 1 to April 30) can book indoor and outdoor (while available) courts.
  - **Adult/intermediate** members can book available courts **8 days in advance** and may bring guests (see (b) below).
  - **Junior** members (18 and under) can book available courts **6 days in advance**.
- (b) Guests (non-members) may be invited to the Club once per month when accompanied by a member. Guests are required to pay the guest fee and associated court fee before playing. Guest fees are charged for each visit in addition to the court fees if applicable. Failure to pay the required guest fee may result in the fee being charged to the member. If you are booking a guest, you must ensure that they haven't already played for the month. If they have, please find another guest or member with whom you can play.
- ***Non-members wanting to play more than once a month need to refer to item (c) under #3 Courts Regulations and Fees.***
- (c) Special privileges and restrictions exist for University of Waterloo Student Clubs, University/ College Student Access and Public (Community) Access. These groups can reserve indoor courts as early as 24 hours in advance of their court start time.
- It is highly recommended that all non-members and students create an account in our Portal to better facilitate the management of court bookings.
- (d) All players must be registered in a booking before the court start time. If the booking requires changes, please make the updates online or call ahead (if less than 24 hours).
- (e) A minimum of 2 players is required for book a 1 or 1.5 hour time slot
- (f) A minimum of 3 players is required for book a 2 hour time slot
- (g) All persons (member/non-member/student) in a booking can play once per day. (Participation in clinics, group and private lessons and special events are excluded)
- (h) Front desk staff will not update bookings to add players who have already played that day. (Indoor Season)
- (i) All persons in a booking must be named. Refrain from using fictitious names as placeholders in order to reserve a court.

### 2. SUMMER PLAY CLAY COURTS

#### Clay Court Maintenance

Your cooperation with the court crew will be appreciated. The outdoor courts will be closed down for clean-up and watering during the following times:

- During the weekdays courts 1, 2 and 3 will be closed from 1:00-2:00pm and courts 4, 5 and 6 will be closed from 1:30-2:30 pm.

- During the weekends courts 1, 2 and 3 will be closed from 12:00-1:00pm and courts 4, 5 and 6 will be closed from 12:30-1:30 pm.
- During the evenings, courts will be closed starting at 10:00 pm.
- The club reserves the right to close courts at any time if necessary for special maintenance

### 3. COURTS REGULATIONS AND FEES

- To avoid disappointment, we suggest that you reserve your court up to 8 days in advance for adults/intermediates and 6 days in advance for juniors. The courts may be reserved in person, by telephone or online. **When reserving, please provide your full name and the names of your partners or guests.** Should you have to cancel, you must do so at least 24 hours in advance of the booked time. **Failure to cancel may result in the member being charged for the court time. "No shows" will also result in a charge.**
- The window to reserve courts opens at 9:30 pm, for court start times between the hours of 7:00am and 3:30pm for the following week. E.g.: To reserve court 10 for 9am on Friday, Oct 11, you can book the court as early as Thurs, Oct 3 at 9:30pm. (8 day advanced booking.)
- The window to reserve courts opens at 10:00 pm, for court start times from 4:00pm or later. E.g.: To reserve court 11 (1hr) for Sat Oct 12 at 4pm, you will book on Fri Oct 4 at 10pm.
- Booking window for non-members and students opens at 6:30am for the current and next day.
- To minimize congestion at the front desk, members should check in at the front desk 15 minutes in advance of their court start time to get their court assignment and to pay for the court and guest fees, if any.
- Non-members wishing to play more than once a month can do so by reserving a court in their name and paying the public court fee. Reservations for non-member court time can be made up to 24 hours in advance.
- Students who wish to play with members of the public must inform the front desk staff so that the booking can be adjusted as needed.
  - Students found to be abusing their booking privileges, may be subject to loss of access to the club.
- Court Fees are set annually by the Board of Directors for each of the following categories:
  - Non-Prime Time –
    - Opening to 4 pm Monday to Friday,
    - 6 pm to closing, weekends
  - Prime Time –
    - 4 pm to closing, Monday to Friday
    - Opening to 6 pm weekends
  - Student Rate - Applies anytime
  - Guest Fee - Applies anytime
  - Public Fee – Applies anytime

### 4. DRESS CODE

- Court shoes are recommended on both indoor and outdoor courts. They are certified non-marking on the indoor courts and will not damage the clay courts. Shoes with soles that will mark the indoor courts are not permitted. Shoes with heels, bars, high-ribbed soles, coarse treads etc. also are not permitted.

- (b) Salt and other debris damages the surface of the indoor courts. Therefore, winter boots are to be left on the boot trays provided in the lobby during the winter months.
- (c) Appropriate tennis wear is expected. Denim jeans and shorts as well as shirts with inappropriate language and logos will be considered unacceptable.

## 5. COACHING

- (a) Coaching is permitted at any time only on specified courts.
- (b) Coaching courts may be reserved by the General Manager in the following order of priority:
  - i. Program classes and regularly scheduled clinics
  - ii. Waterloo Tennis Club professional coaches for private lessons
  - iii. Private/external coaches, as **approved** by the General Manager on a case by case basis

## 6. ON-COURT RULES

- (a) No spectators are allowed on the courts, including members and members' children. No unofficial ball persons are allowed. Exceptions may exist under specified conditions, with permission, during certain events (e.g. inter-urban play, tournaments, and lessons).
- (b) Players must be considerate of the game in progress. When entering the courts, wait until a break in play before entering and ensure that the gates to the outdoor courts or curtains in the bubble are closed securely. Open gates and curtains are a hazard.
- (c) Alcohol is not allowed on the courts. Smoking is not permitted on club premises. Only non-alcoholic beverages in closed containers and small snacks are allowed on the courts.
- (d) Please ensure you dispose of your garbage at the end of your match either using the garbage and recycling bins on court or bringing with you as you leave the court.
- (e) Loud conversations, abusive language and outbursts of anger are not permitted.
- (f) Equipment such as nets, net posts, court surface etc. must not be physically abused.

## 7. TENNIS ETIQUETTE

- (a) Always call your opponent's shots and let your opponent call yours.
- (b) Call only the out shots. If there is no call the ball is in.
- (c) If in doubt, the point is in. Do not offer to play the point again.
- (d) Hand signals are often convenient – point to the sky if ball is out – a flat open palm facing downward for in.
- (e) The server should keep the score and call it before each point – the ball shouldn't be served if the score is in doubt.
- (f) If a stray ball comes onto the court while a point is being played, call a let automatically – this is simpler than trying to determine whether it affected the player or not. Either the serving or the returning player(s) can call a let.
- (g) Do not enter another court area to retrieve a ball. Kindly ask for your ball to be returned when play on the court that your ball has rolled onto has stopped.
- (h) Return balls to the rear of another court if play is in progress on that court.
- (i) Belongings should be piled beside the net post or on the benches and chairs provided on each court. Placing belongings at the back of the court lends itself to a potential safety hazard if a player is trying to retrieve a deep lob.

- (j) Players using more than six balls per court should make every effort to ensure that doing so does not result in more than considered reasonable interruptions to play on adjoining courts. Should the adjoining court have complaints, no more than six balls will be allowed.
- (k) Please be considerate and exercise good sense at all times.